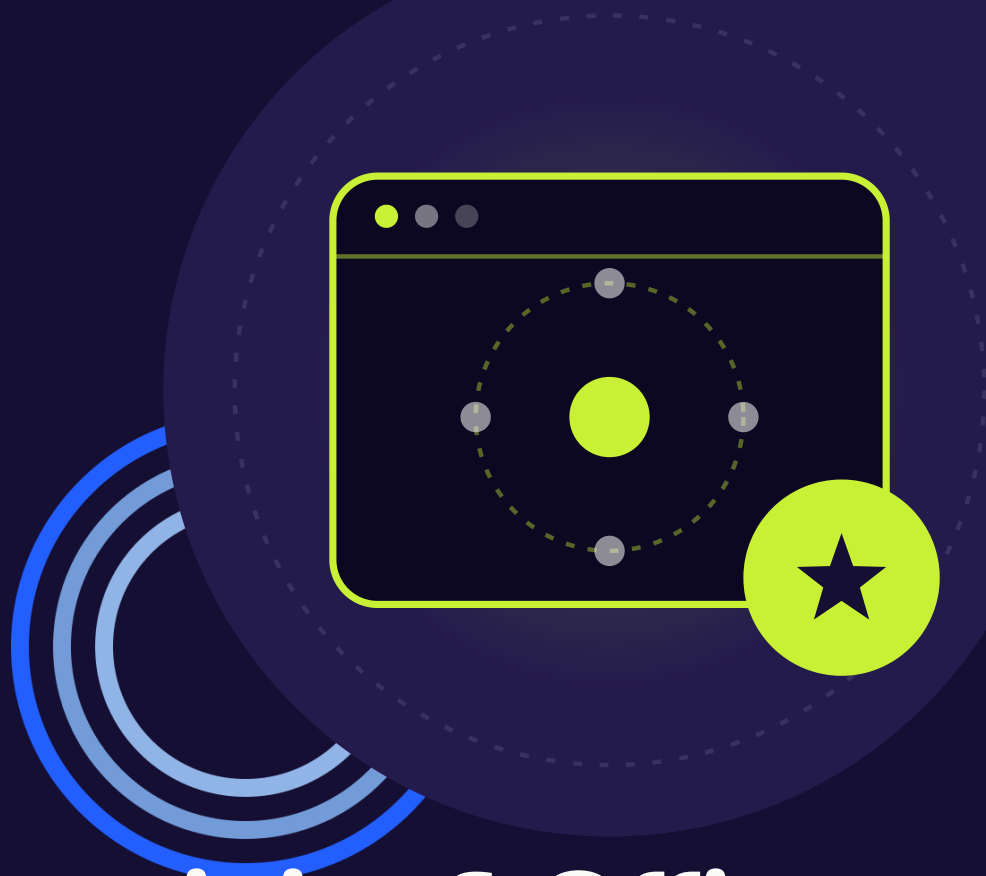




2026 EDITION

Productivity & Office Tools

Training Programs

Equipping teams to get more done with everyday business software

INSTRUCTOR-LED

ENTERPRISE READY

CUSTOMIZABLE

GLOBAL DELIVERY

26

COURSES

2

CATEGORIES

5,000+

EXPERT TRAINERS

Building a *productive* digital workplace

Edstellar is an enterprise learning partner that helps organizations build future-ready workforces. Our 2,000+ instructor-led programs are delivered onsite or live online by 5,000+ practitioner trainers, and each one is tailored to your goals. This catalog brings together 26 productivity & office tools programs that span Microsoft 365 and Office applications, team collaboration and SharePoint, Excel and VBA automation, and enterprise CRM and business platforms.

Global leaders including Visa, ABB and Aditya Birla Group trust Edstellar to build capability at enterprise scale. Before any program starts, we look at the real capability gap and the business goal behind it, so every module ties back to outcomes your leaders can measure, not just attendance. The result is tools your teams put to work straight away.

Learning paths for *every* role



Office & Collaboration Users

EVERYDAY PRODUCTIVITY

Work faster and collaborate better across Microsoft 365, Teams and SharePoint.

START WITH

- Microsoft Office
- Managing Microsoft Teams
- Microsoft 365 & SharePoint for Collaborative Teams



Excel & Data Power Users

SPREADSHEETS & AUTOMATION

Turn spreadsheets into automated, decision-ready tools and present results with impact.

START WITH

- Microsoft Excel for Business (Foundation to Advanced)
- Microsoft Excel VBA
- Microsoft PowerPoint



CRM & Business Application Teams

CRM & OPERATIONS

Run customer relationships and sales operations on the CRM platforms your business relies on.

START WITH

- Zoho CRM
- SugarCRM
- Siebel CRM



ERP & Platform Administrators

ENTERPRISE SYSTEMS

Configure and administer the enterprise platforms that run finance and procurement.

START WITH

- Oracle EBS
- Oracle Fusion Procurement
- Peoplesoft FSCM

Why *choose* us

01

Practitioner trainers

5,000+ verified trainers who use these productivity, collaboration and business platforms in real enterprise roles.

02

Customizable programs

Curriculum built around the tools your teams use every day, from Microsoft 365 to enterprise CRM and ERP.

03

Global delivery

Onsite or live virtual in any time zone, with in-person delivery across 1,000+ locations.

04

ISO 9001 & ISO 27001 certified

ISO 9001:2015 for quality and ISO 27001:2022 for information security.

How we *work*

01

Submit your brief

Share your training needs, team size and skill gaps.

02

Custom plan

Receive a tailored curriculum and trainer recommendations.

03

Approve & schedule

Finalize content, dates and delivery mode for your team.

04

Train & measure

Expert-led sessions with progress tracking and ROI reporting.

Course *categories*

01 Workplace Productivity Tools

14

02 More Productivity & Office Tools Topics & Tools

12

26 courses in total · full list on the pages that follow

All 26 *courses*

01 Workplace Productivity Tools

14

Google Workspace with Gemini for Enterprise Teams	→
Managing Microsoft Teams	→
Microsoft 365 & SharePoint for Collaborative Teams	→
Microsoft Dynamics 365 Customer Engagement for Developers	→
Microsoft Excel for Business (Foundation to Advanced)	→
Microsoft Excel VBA	→
Microsoft Exchange Server	→
Microsoft InfoPath	→
Microsoft Office	→
Microsoft Outlook	→
Microsoft PowerPoint	→
Microsoft Visio	→
Microsoft Word	→
SharePoint for Project Management	→

02 More Productivity & Office Tools Topics & Tools

12

Lightning Web Components	→
Oracle EBS	→
Oracle Fusion Procurement	→
Peoplesoft FSCM	→
Prezi	→
QueueMetrics	→
Salesforce Appexchange	→
Siebel CRM	→
SugarCRM	→
Workday Integration	→
Zimbra Collaboration System Administration	→
Zoho CRM	→

Trusted by *enterprises*

“Edstellar rolled out workplace productivity training across thousands of staff, and the advanced Excel, collaboration and office tooling skills paid for themselves within a quarter in hours saved on routine reporting.

CHIEF INFORMATION OFFICER · GLOBAL PROFESSIONAL SERVICES FIRM

“The advanced spreadsheet and data analysis sessions changed how our analysts work. Reports that once took a full day are now automated and far less error prone.

DIRECTOR OF OPERATIONS · FORTUNE 500
RETAILER

“Standardizing our teams on modern collaboration and office tools removed a huge amount of friction. Adoption was fast because the training was so hands on.

HEAD OF LEARNING & DEVELOPMENT ·
MULTINATIONAL INSURANCE GROUP

TRUSTED BY

Visa

ABB

Aditya Birla Group

& OTHER FORTUNE 500 ORGANIZATIONS

Let's *connect*

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[Schedule a consultation →](#)



SCAN TO CONTACT US